

Lawyer checklist



Below is a list of questions you might want to ask a lawyer before you instruct them to do work on your behalf. You can add more questions to the bottom of the form.

Firm name	
Who would be my contact with your firm?	
Who are you regulated by?	
Have you done work for other business in the same line of work?	
Can you give me a cost of the work?	
Does the cost include VAT, or any extras like paying third-parties?	
Do you have a complaints process?	
What professional insurance do you have?	
How long are you insured after closure?	
To what amount are you insured?	

